

## AWE Steering Committee Minutes

9-16-11

Present: Tom Kimberling, Brian DeMoss, Julie Peavey, Twyla Olsen, Melissa Colon, Karin Rodts, Michelle Vidaurri, John Leamy, April Walker, Wendy Griffiths-Bender, Erin Naegle, Craig Johnston, Anneka Rogers, Cheryl Divine Jonas, Meryl Soto, Doralyn Foletti, Chris Vitelli, Shanna Beach, Judy Reiman, Kathy Schultz, Kim Zubek, Melissa Raby, Raelene Juarez

- I. Welcome and Introductions  
Each attendee introduced themselves.
- II. 11/12 Co Facilitators and Core Membership. Adrienne reviewed the three structures of AWE: Steering Committee, Core Committee, and FIGS. Alicia distributed the core membership list.
- III. Review current year budget/plans and process. Alicia reviewed the budget process. FIG leaders received their current budgets. Cari is tracking budgets for each FIG. To access current budgets FIG leaders can contact Cari. At the October meeting Alicia and Adrienne will do a mini workshop on budgets to support FIG Leaders in utilizing their budgets. To move money within the FIG budget (for instance from instructional supplies to travel) simply request the change through Cari. To request additional money check in with Adrienne or Alicia who will bring the request to the Steering Committee. Those with other funding (non-Basic Skills Initiative) Alicia and Adrienne are working with you if there is still a question about how to cover these costs.
- IV. Updated AWE Website.  
The new AWE website is now live. It can be found under the About Us menu on the college homepage. Jake did an excellent job revising the website. Adrienne is working on completing the annual report. It will be posted on the website before the accrediting team visits.
- V. Optional FIG Reports  
**FSE:** John reported that the orientation has been updated to make it more engaging. The schedule for FSE now includes time for students to access services and supports on campus. The program is being held in Maple which allows for a more intimate instructional atmosphere. There are 22 students participating this semester, the majority are attending the optional SI for math.

**Student Focus:** Doralyn reported on the Leadership Institute held at Baker Station. The institute was an interactive experience to explore leadership styles. The participating students developed a list of leadership projects and began planning. They will report on them on 12/9 at 3:30 in Redbud 2.

**Veteran's Services:**

**Summer 11**

1. Continued w/ quarterly newsletter in an attempt to keep this group connected
2. Opened up Fall Priority reg to drop ins which allowed us to facilitate a visit from the VA Rural Outreach center. They staffed a table in the rotunda that was available to veteran students passing through to take advantage of if they wished.

**Fall 11**

1. Continuing to assist with book services.
2. The VA mobile medical outreach van may be coming out to campus on Oct 4 if the approval is finalized.
3. Veterans Day Celebration in the works- BBQ last spring was a success, will be doing something similar rather than hosting in the Comm Ed room like years prior in order to encourage a more casual atmosphere.
4. Will be able to re-charter the Columbia College Modern Veterans Club. Have students who have made contact to make sure it was going to continue.
5. Veteran student (from student focus fig / leadership institute) will be taking the initiative to lead in promotion of veterans club and to dispel the myth that it may be a therapy group.

**ESL:** Here are the latest ESL numbers

Sonora-11

Angels Camp-12

Murphys-15

Jamestown- 8

Total=46

with more wandering in all the time.

Some problems with registering due to lack of Scantron to read paper application.

The advanced class got cancelled due to only three interested students (because of cost).

**AWE E-Newsletter Melissa Colon:** New Look & layout last year. AWEstar and AWEstar tutor feature in each addition.

**Embedded Blackboard Tutors Craig J. /Melissa C:** Roberta Worth, a AAC Tutor in the library for spring '11. We are looking for students this year to fill the Blackboard Tutor role.

**Embedding Basic Skills Distance Ed. Melissa Colon:** Worked on, completed and launched Blackboard Demo Course Shell this fall '11.

**Student Success Tech:** Support Melissa Colon - With the award of the Multimedia Grant we hired Jana Connell as Multimedia Technician to help with multimedia projects and grant activities.

**AWE Web Site:** Melissa Colon - it has been "jaked" and a new blog addition.

**Student Video:** Melissa C./Craig J. - no current work in regards to student videos

**Teaching and Learning:** Three questions have been posted to new Blog Site. Teaching and Learning's first meeting will be held at end of Sept. (As soon as all parties can be assembled!) Research and Development is exploring multiple opportunities with innovative partners!

**GPS:** Adrienne reported that GPS is enjoying another successful semester. The FIG decided to use the same tools this semester but will make some changes for spring. Look for marquis announcements, bi-weekly emails from Adrienne, and print materials in the AAC and Library. This FIG is open to new participants, students, staff, faculty, admin, all are welcome!

**Disability & Health Services Awareness Fair:** Karin reported that the Fair is being planned for the 3<sup>rd</sup> week of October, Karin will share details soon.

**Health and Wellness Fair:** Kim reported that she and Lauren are investigating putting on a health fair that would address the six dimensions of wellness. This would not be a duplication of the Tuolumne County Health Fair.

**AAC:** Craig reported that the AAC has been very busy which is unusual so early in the semester. 51 SI sessions are being held weekly through the AAC. The Embedded

Tutoring program continues to grow with 32 students working in this role this fall. Blackboard or online tutors are still under development. AAC tutors help students with Blackboard questions and a Blackboard tutor is now available through the ITC.

**DSPS Tutoring:** Karin reported that Cody continues to provide support to DSP&S students in the High Tech Center and she and Craig continue to collaborate on this concept.

**AAC Summer Support:** Craig reported that all though summer course offerings were cut back AAC participation continued to increase.

Submitted by: Adrienne Seegers and Cari Craven

Next AWE Steering Committee Meeting - October 14, 9:00 am – 10:30 am – Cellar Restaurant