

AWE Steering Committee Meeting - Minutes 12/17/2010

FIG Members:

Present: John Leamy, Kathy Schultz, Susan Medeiros, Alicia Kolstad, Karin Rodts, Doralyn Foletti, Dennis Gervin, Gary Mendenhall, Craig Johnston, Meryl Soto, Ida Ponder, Twyla Olsen, Courtney Noble, April Walker, Kim Zubek, Cari Craven, Adrienne Seegers.

Fig Reports:

Craig: Last Fall the AAC had 810 appts – this Fall 913 appts. We are doing well holding SI; more faculty are holding office hours in the AAC. Dr Miller may hold office hrs in Spring.

Adrienne on behalf of Kristi Dyer: – Academic Integrity Fig, nothing new to report.

Alicia on behalf Melissa Colon: Completed her letters of success for her Fig, submitted increase for next yrs budget. Needs assistance from Jana and Jake.

Karin on behalf of Melissa Raby: Disability Awareness activity went very well, wonderful support from AWE – Software demonstration that helps learning disability students with their studies. DSPS and IDS tutoring; we are on a very small scale, some success with Cody Baker contributing to supplemental instruction. Would like specialized training for tutors-Craig and Karin working together. Also bringing tutors into high tech center to work with students. Currently there is a GPS student that is working with a trained tutor.

Adrienne for Cheryl Divine Jonas : First ESL News Letter was shared amongst AWE group, obstacles with diverse barriers - students feeling comfortable in accessing our services.

Craig: FSE is completed. Went to the Museum of Tolerance, hoping to have a FSE website in Spring where they can share their Museum of Tolerance pictures. Try to build in budget for this experience to be continued next semester.

Alicia: 20 students have signed up for next semester for FSE. This is the first time we have been this full so early. We will have orientation in the spring, Jan 7. Some Fig leaders have been invited to present. We have invited this yrs FSE students to come and address the incoming FSE students with advice.

Gary- Career tools has started to merge with AWE...ISW invited folks from AWE regarding what we are trying to do with House Call and Sidecar. What are challenges are in how we're trying to address those to increase success for our students. Sidecar morphed into a guidance class. We will be able to build a pathway with

House Call and Sidecar to increase student success. Several programs in Spring to identify reading levels.

Alicia for Melissa Raby- Online counseling -looking into sciping

Kim Zubek: Doralyn, Miriam, Laureen and Kim went to ATCAA (Amador Tuolumne Community Action Agency)- Starting in Jan Columbia College will be a food bank site. Food will be coming from ATCAA once a month, fresh produce every week, meat and cheeses once a month. We are working on ways to dissolve the stigma of coming in and getting help.

Health and Wellness , a proposal to do some basic skills and run that through Health Services and how to develop that, Laureen and Kim are working on it.

Alicia- Made a modification to the On Ramp program for next semester, imbedding wellness and stress reduction into our On Ramp program.

Courtney Castle – will be the On Ramp fig leader next semester.

Adrienne for Brian Green- Brian was surprised by data collected regarding reserved textbook collection – discovered that there has been a 50% increase in use over the Fall semester .

Alicia for Melissa Raby- Education Plan workshops will be available once a month to help students understand what they need. All counselors will take a turn. Counseling is booked through the end of January. Workshops will be advertised in the monthly bulletin.

Doralyn: Talked to students about what is important to them.

#1 Food

#2 Open gym

#3 Computer loan program

We collected 700 lbs of food.

Craig is working on instructional videos, in the Spring will transfer to You Tube.

Student Success workshops will invite *all* students to come.

Summer support – we will do it again.

Adrienne – Teaching and Learning Fig- 21st Century Teaching and Learning and what that really means- Twyla posed thought provoking questions to the teams.

Fig that is not a Fig is GPS for Success. Campus wide initiative; where students, staff, and faculty participate in tools. Unveiling project spring 2011.

Alicia- X-Reg will happen.

Susan M. Early Alert Fig – Making progress and improvements, identified areas for improvement, making project more effective. Shawn, Melissa, Brian D., Arlene, and Susan met to get an action plan going.

4 FSE students shared their very touching stories regarding their First Semester Experience and their trip to the Museum of Tolerance.

Craig and Adrienne: AWE Stars recognized:

Twyla Olsen

Alicia Kolstad

Michelle Vidaurri

Taylor Skokan

Rachael Isaman

Sarah Burkey

Sarah Barnum

Gary Mendenhall

Adrienne – Next step reminders – If you gave a report and have not yet emailed Cari a brief summary- please do so today. FIG requests due Jan. 6 for 2011/2012 fiscal yr. Adrienne can email form to you. FIG proposals will be brought to group-we will have time to hear about each FIG proposal and start prioritizing and making recommendations to our Administrators about what we would like to fund with BSI funds.

FIG Reports submitted by E-mail:

AWE ESL FIG report - Cheryl Divine

I put together a 7 pp. newsletter and asked Gail and Kathy to copy it and Gail was absolutely amazing, turning my drab newsletter into a beautiful and professional work of art. She is a gift! Adrienne has copies to share.

I've got about 100 ESL students on my physical mailing list, with an email list in progress. These will go out next week, or perhaps right after Christmas. I have to think about the timing. I'm confident that these will give a boost to our ESL enrollment and plan to do one each semester with student photos, writings, etc.

Early Alert Update 12-17-10 – Susan Medeiros

I was able to sit in on the work session with Brian and Arlene regarding Early Alert SARS changes today. It was quite productive. They worked on simplifying the system so that it will be easier to use and more effective. The bit about collecting

and archiving data this in progress, but we are on the right track. Most of the items on our Santa's Wish List were fulfilled.

Thanks so much – Brian and Arlene!! What a Christmas present!

Arlene and Brian will be phone conferencing with SARS to get some of our needs (outside of our control met)– relating to EA students & scheduling appointments /checking in for counseling; how to resolve the situation with two instructors under one section number; archiving data.

We are planning on beta testing via the guidance classes as instructors are also counselors (handy, huh?)

We will set up another Early Alert FIG session in January will specific details of our progress.

I am optimistic.

Reserve Collection of Textbooks FIG – Brian Greene

With the support of BSI funds, along with some VTEA and regular library money the library purchased a little over \$8,000 worth of textbooks at the start of the semester. The textbooks were placed on reserve so that they would be available to all students. Our goal was to increase availability of textbooks to students, the idea being that access to textbooks are an integral part of being a successful student. From a usage standpoint the project was a success as our reserve collection saw a roughly 50% increase in use over the fall 2009 semester. As a result of the increased usage we're taking steps to improve the way the collection is organized so that it is more efficient and user friendly.

Service Area Librarians Meeting FIG

Planning for the 2011 service area librarian events will start in earnest in January, 2011.

Submitted by: Cari Craven