

# AWE Committee

## *AWE Steering Committee*

### *Minutes*

12/12/08

9:00 to 10:30 Cellar

Attendees: Adrienne Webster, Brian DeMoss, Anne Cavagnaro, Meryl Soto, Brian Greene, Susan Medeiros, Melissa Colon, Vonna Breeze-Martin, Mike Torok, Karin Rodts, Craig Johnston, Ida Ponder, Gary Mendenhall, Dennis Gervin, Doralyn Foletti, Joan Smith, Tom McDonnell, Cody Ann Baker, Danielle Pellini, Emily Valentine, Sean Day

1. Welcome and Introductions – The purpose of today’s meeting is to celebrate the accomplishments of this semester, share the dreams and hope for Spring. Brief roundtable introductions by all present – thank you.

2. FIG reports: Accomplishments of this semester/Plans for next semester

Susan: Early Alert

There were 67 early alert notifications; 19 instructors are using the system with many of that number being adjuncts.

Challenge for Spring is to encourage students/faculty to use the college email and thereby making the notification system more effective

**ACTION: Brian DeMoss to work with AAC, counseling, etc to train students on how to set-up their email accounts**

Craig: AAC

AAC accomplishments and activities were described by Craig.

The AAC is piloting online tutoring program, SAR’s “is up and walking”, and they are working on embedding the tutoring program into Child Development classes. A report was provided to all in attendance. Thanks for a job well done to all. (A copy is attached to these minutes)

Meryl: First Year Experience/Spring Review

Spring Review is almost ready to ship; the early completion is due to a student editor working with her. Thanks. A reading event will be scheduled for February 2009 at the library – date and time TBD.

First Year Experience – Semester One’s final celebration was held on December 11<sup>th</sup>. A total of 19 students completed the courses (90% retention overall). Using questions from Meryl’s English classes, Meryl and Alex are working on developing comparison data with other English classes.

A big component to the student cohort success was the counseling component. Thank you Alicia. This is a necessary component for Spring 2009 semester as well.

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First Year Experience FIG Leadership change starting Spring 2009 – Meryl is out on sabbatical and Craig is in as the new leader.

## Vonna: ESL

Great development of the program; 86 students enrolled, at 4 off campus sites. The off campus sites are all being used at no cost to the program as the sites are donated by the community. Challenge for Spring is out growing the space available offsite. Valley Springs, Ione are areas requesting classes.

The current course offering has 2 levels, and Vonna is investigating what it would take to offer a credit level course. (the cost per student is a challenge)

**ACTION: a Bilingual tutor is needed, if anyone knows of one – please let Vonna and/or Craig know.**

## Brian: Summer Support

Support was approved, but will see what happens in June.

## Melissa: Visibility/Basic Skills in DE

Call Melissa to take photos/videos of your activities – she is planning to go “on location” in the Spring to provide as much visibility of AWE activities as possible.

Melissa will be working on embedding basic skills into Distance Education. There is an online offering for Spring - section 1435 that is being taught by Patricia Harrelson.

## Adrienne: Staff Development

Adrienne will continue to work on making opportunities available to all faculty and staff. A flyer will be sent out with information.

## Alex: Data Collection

Alex is in the process of developing tools and collating data from the FYE students.

## Kathy: SLO – not available today

## Lynn: Online Orientation -

Brian DeMoss has information and hopes to have something available for internal review in Spring. Fall 2009 is still the target for implementation of the system.

## 3. Spring meeting dates in the Cellar from 9:00 – 10:30 AM w/ light breakfast included.

1/30/09

2/27/09

4/3/09

5/1/09

Next meeting January 30<sup>th</sup>, 9:00-10:30 AM in the Cellar