

AWE Committee

AWE Steering Committee

Minutes

10/17/08

9:00 to 10:30 Cellar

Attendees: Adrienne Webster, Meryl Soto, Kathy Schultz, Melissa Colon, Doralyn Foletti, Brain DeMoss, Anne Cavagnaro, Vonna Breeze-Martin, Dennis Gervin, Alex Campbell, Lynn Martin, Craig Johnston, Mike Torok, Brian Greene, Karin Rodts, Gary Mendenhall, Cindy DuLany

1. Hewlett Award

Award was presented to the team. Hewlett brochure was circulated. Copies are available through Dr. Smith's office.

Plaque from Dr. Darnell and Dr. Smith was also presented to the team.

2. 08/09 Budget and Action Plan

- Adrienne: Role of the Steering Committees in Budget Planning

The role of the Steering Committee is to participate in a collective budgeting process that is transparent to all for funds through June 30, 2009

Action Item: Discuss the Planning cycle calendar and identify the next steps to get caught up to the timeline at the next meeting.

- Dennis: Available \$

Basic Skills \$ available for this year approximately \$100,000 but will earmark \$93,000 for release at this time.

- Strand/FIG groups: Validate/refine requests for this year

Fig groups reviewed their budgets and proposed changes if needed. Revised strand budgets will be distributed for review.

Action Item: Distribute revised strand budgets by October 31st.

- Dennis and Gary: Consensus on budget for this year

- Dennis and Gary: How to spend the money

Basic process for spending money is to:

1. Send request to Gary (email is okay) with the item identified by its number from the budget. Ex: I need \$1000 from A1- 1 – where A is Instructional Practices Strand , 1 is Spring Review and -1 is Stipend for release time.
2. Gary will review and send approval to person requesting funds.

AWE Committee

- Adrienne: Introducing new FIGS

Action Item: to be covered at next meeting

3. Optional FIG reports

First Semester Experience – by Meryl

It was reported that there is 100% retention at 8 weeks into the semester, Congratulations to the team. The success was reinforced by excerpts read from students' work.

ESL – by Vonna

The ESL project is making great strides within the community. There are approximately 80 students being served at this time - a dramatic increase from previous years.

Other Items:

Core committee members will attend the Central Region Consortium's Bass Lake retreat with Gary. Planning for this presentation will help to develop tools such as brochures, power point presentations, etc. to use at conferences when representing the AWE Basic Skills work.

President Smith stopped by to determine a day for a celebratory barbecue for the Hewlett Award with the AWE Steering Committee – the date of Friday, October 31st at 1PM was chosen. [That date has been changed to Friday, November 7th from 11:30-1:30 in the Cellar.](#)

Next meeting: November 21st , 9:00-10:30 Cellar