

AWE Core Retreat

9/17/10

Minutes

Attendees: Adrienne Seegers, Melissa Colon, Gary Mendenhall, Alicia Kolstad, John Leamy, Karin Rodts, Dennis Gervin, and Linda Cross

I. AWE Overview

Fig leaders are invited to participate in the Core Membership. The role of the Core is to shape the big picture. The Steering Committee is working primarily with the FIGS and details of reaching current year goals. Core members are compensated for their time spent at Core retreats. This is not intended to be compensation for FIG leadership.

ACTION ITEM: Gary will send the budget to Adrienne on who is getting paid for what.

Gary will meet with Adrienne and Alicia to discuss how we can do things better and make sure things get done.

II. Revisiting our plans:

We reviewed the work that we did in August of 2009 to define where we would like AWE to be in 3 years as well as our minutes from the last retreat (3/26).

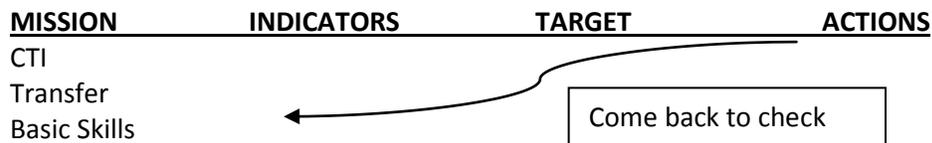
III. Planting the seeds for this year:

The goal of the meeting today is to see if there are any items that need to be added to our list and identify where work needs to continue on the previously identified tasks. These were discussed:

1. How can we gain access to data on student's demographics? How do we know if the interventions are really helping students? Is there a way to get updates and pull together data from all the different sources of information currently used by other departments (VocEd surveys, On Ramp data, DSPS, etc)?

Dennis mentioned that BRIC TAP will be here to meet with the college in October to help us with our needs. We can ask for trend information and give them guidelines on what we are looking for. Dennis needs to know what the primary focus is and what type of information would be relevant. The goal would be to have BRIC TAP build it and then hand it off to someone to maintain. (Possibly a new position on campus.)

Gary presented the following model.



ACTION ITEM: Adrienne and Alicia will work with Gary to identify a format to use to collect more information about success and success measurements for each FIG. Then work with the FIG leaders to collect the information. Adrienne will ask that Alicia be included in the BRIC TAP visit.

Front door assessment – We need to know specifically how many students can't read, write, do math and the level of these skills required by our classes. How can we address central needs of students if we don't have the required information at the front end?

ACTION ITEM: Karin, Melissa, Dennis, Gary and Alex will meet to discuss.

2. Student email has made quite a bit of progress since last year but still needs work.
ACTION ITEM: Melissa will carry the conversation about how to force student email sign up forward (to Distance Ed and Tech groups). Adrienne will get materials together and work with Doralyn on launching another round of a campus wide campaign to get students signed up. Karin and Adrienne will work with Doralyn on a marketing idea to offer free coffee to students for activated their email accounts.
3. Some of the task/activity items on the matrix provided by the Instructional Skills Workshop (ISW) dovetail with the AWE Core group.
ACTION ITEM: Adrienne and Alicia will work on defining what essential skills classes/supports are offered on campus and will ask for some help from the Core group to refine this in January. Core will help decide how to use it.
ACTION ITEM: Adrienne will work to keep Dennis and Staff Development in tune with what the AWE Teaching and Learning FIG is up to including adding brown bag events and developing a Teaching and Learning blog.
ACTION ITEM: Alicia will work with Gary to create a "slide out" approach to incorporate vocational program info into her Guidance class.
4. Panic Button idea – have this available on website for students to see areas of support available to them when they are in "crisis mode" (filter through a set of questions to determine their need).
5. Saturate the campus with BlackBoard support. Give more information to students about online classes and house calls.
ACTION ITEM: Melissa C. to facilitate and Gary can help.
6. Early Alert faculty use increased but still needs some additional work.
ACTION ITEM: It was suggested to offer Early Alert training as part of a Flex activity for Jan.
7. Increase staff, faculty, and student engagement in AWE . This effort is doing well. At the ISW training in August, we were able to engage new players. Jokes were made about sucking life out of new faculty (stay tuned for mileage from this one!)

Next meeting: January 14, 2011

Submitted by: Linda Cross