

AWE Committee

AWE Steering Committee

Minutes

4/11/08

9:00 to 10:30 Cellar

Attendees: Adrienne Webster, Melissa Colon, Meryl Soto, Doralyn Foletti, Lynn Martin, Brian DeMoss, Mike Torok, Kathy Schultz, Craig Johnston, Susan Medeiros, Dennis Gervin, Anne Cavagnaro, Karin Rodts, Alex Campbell, Gary Mendenhall, Cindy Vlahov

1. Review of big picture: Dennis, Gary, Adrienne

Dennis discussed the Hewlett Recognition of Promise visit and the benefits that may come from their positive view of Columbia College. Gary discussed the upcoming fruits of all the hard work done this year for next year and the years to come. The focus will be to keep going and find a way to simply measure the outcomes for the students.

2. FIG reports:

First Year Experience/Reading Apprenticeship/Spring Review: Meryl

The First Year Experience - need to define/refine and describe the students needs based on demographics is well underway. Still need assistance on how to identify success for the students/program. The Reading Apprenticeship – is going well and needs to be part of the embedded skills or flex activities. The Spring Review – was received well and the next edition is under development.

Early Alert: Susan

Training program for SAR's was scheduled for 4/11/08. More development may be need to keep the system simple, easy to use, and connect to all the student emails. A feedback mechanism is critical for instructors, students, and administration to enable them to know if the process is working. The "Alex component" is definitely needed to track data, responses to the referrals, and student outcomes.

Online Orientation/X-Reg: Lynn

The Online Orientation is under development/research. X-Reg is happening on August 9th and all are invited to participate. The Voc Ed programs will be providing tours for students on that day.

ACTION: Gary to provide Lynn with a may of what tour is available at what physical area.

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Lynn to obtain facility elevations for the new buildings coming to Columbia College

ESL: Vonna

Mike spoke for Vonna on the status of the ESL program. There is very good response to the radio ads and spreading of the program by word of mouth through the target community. Average enrollment per section is 15 students.

Summer Support Services: Brian

A budget will be built from data provided by Brian for next year and future year's support of summer services. The "Volkswagen version" of the proposal has been brought forward to Dennis.

Data Collection: Alex

Alex is working on assessment tools for the 1st year experience program along with the data provided by Datatel. She is available for assistance for any data collection need since the EMP is completed.

Newsletter/WebCT Shell/Reading Apprenticeship Video: Melissa

Melissa wants to know from all if the AWE programs are visible enough? Newsletters, blackboard shells, faculty videos and other methods are available as needed.

3. Reports we're working on/next steps

The report for the Chancellor's office is due soon and all the data is available from the information gathered over the last few meetings: the Action Plan from last fall, and the current activities. The prioritized plan for fall will allow us to move forward quickly when we return.

Next fall Steering Committee meetings are targeted for the 3rd Friday of each month. An invitation will be issued for all to respond before the semester ends.

submitted: Cindy Vlahov