

AWE Steering Committee

Minutes

3.19.10

Attendees: Melissa Colon, Melissa Raby, Michelle Vidaurri, Kim Zubek, John Leamy, Vonna Breeze-Martin, Susan Medeiros, Ariella Megory, Meryl Soto, Alicia Kolstad, Craig Johnston, Gary Mendenhall, Joan Smith, Cindy DuLany

I. **Welcome and Introductions**

Adrienne welcomed all to the exciting meeting.

II. **Review budget/action plan for 10.11 and what it means:**

Dennis, Gary, Adrienne

The Administrative Support fig budget was reviewed due to an increase in the funding needed for 10.11 year to continue AWE Core activities. For 10.11 the AWE Core will be comprised of FIG Leaders who will receive a stipend to attend Core retreats. Gary explained the reason for the change and asked for approval by the committee.

Approval granted.

Funds will be available to each FIG starting July 2010 and the process stays the same as currently used. Copies of the 2010.2011 plan will be placed in your mailbox if you were not in attendance today. If you have questions or need assistance please contact Gary and/or Adrienne.

III. **FIG Reports: FIG Leaders**

(See the submitted reports that follow the end of this document)

Craig: AAC, First Semester Experience, Summer Support

The AAC is bulging at the seams – a good thing. The students are taking advantage of the offerings of the center. The tutor tip videos will be done and put online to assist students.

First Semester Experience students from prior semesters are being successful at Columbia. John shared that he sees FSE students in Algebra II and scheduled in transfer level math next semester. The students are sharing the support services and structure with other students...

Adrienne: Staff Development

Slam Poetry will be presented by C. Perez on 4/13 and 4/14/10. There will be two workshops and a performance on 4/14/10 11:30 – 2PM on the Tamarack Terrace. More information will be available and advertisements on campus.

Craig and Karin: DSPS/LDS Tutoring

No update at this time.

Doralyn/Michelle: Boots to Books

The veterans from Fall semester have stayed at Columbia College at a larger than previous percentage – approx 80 students. Michelle is working to connect with the VA services in town.

Melissa: Visibility and Distance Education

See the submitted reports

Vonna: ESL and ESL Enhancement

See the submitted reports

Alex: Research

No update at this time.

Gary: House Call and Side Car

See the submitted reports

Ashley and Danielle: Student Focus

Peer monitoring is starting with the Middle College students and the team is working to recruit additional students to participate on the FIG.

Kim: Wellness

See the submitted reports

Alicia: On Ramp

See the submitted reports

Lynn/Melissa: Online Orientation

Melissa reported that online orientation is working and students are using the system. The system can track the number of students using orientation and there are evaluative questions as part of the survey.

Susan/John: Early Alert

See the submitted reports

Next Steering Committee: 4/23/10 Cellar 9:00-10:30

The next meeting will be a celebration of the accomplishments of this year. Please send information for the annual report before or bring to the meeting – include who was involved, the successes and challenges, any data available (anecdotal or numeric) and photos if any exist.

Reports submitted as of 3/24/2010

Melissa Colon

Dear Student Email Blast was launched Monday, March 15th. I will be working with Craig and the AAC Tutors starting in March to put together some video tips. Focusing on helping instructors migrate their content to the new BB 9 version. I forgot to mention that I will be working with Jeff Fitzwater on online tutoring sessions using CCCConfer.

Joan Smith, President

As you may know, I am in Yosemite at the Northern CA CEO conference. Everyone was most impressed with my presentation on our " AWE--better than BS. " As you may or may not know, I am in Yosemite at the Northern CA CEO Conference. I completed my presentation yesterday on our wonderful AWE Committee work. The presentation went well; it truly was my honor, joy, and pleasure to share about all your excellent work. Everyone loved the sidecars, house calls, etc. I will come down Friday in the am and give an overview of the excellent feedback that I received. I handed out some of the AWE newsletters, shared student success and participation stories, etc.

At the end of the presentation, Jack Scott, our State Chancellor, came up to me and said to relay to all of you how impressive this work it, as did Scott Lay, and Barbara Beno (from the accrediting commission), Barb Beno was also impressed with the section I did on our integrated planning! It is so wonderful to sing your praises and talk about all our good works...YOU ARE ALL AWESOME!! Had to say it...

Anyway, see all of you on Friday...I will be back in the office on Wednesday.

It is truly a pleasure to serve as your president, Joan

Susan Medeiros
EOPS / CARE Director

The Early Alert FIG is focusing on improvements to the Early Alert technology and its communication links with the instructors, counselors, students, and other student support services. It also is working on developing an effective interface between District technology and SARS technology. Ryan Brady is now assisting us with technology issues and is the SARS and District liaison for this project. John Leamy is now the co-leader of the FIG to provide the instructor perspective.

Currently we have resolved major issues with instructor and counselor access. As exceptions arise, we are promptly getting them corrected. We are seeking common concerns for system issues that need to be corrected at District or SARS. Instructors can access Early Alert off-campus now, very helpful for online instructors. Currently Early Alert has a home on the new Columbia College website on the Counselor webpage, but changes are in the works to improve its location for instructors. Critical to the success of Early Alert is instructor use. This is expected to increase as access improves and the feedback mechanism for Early Alert messages are in place. Instructors want to know that students are reading their messages and responding to the referrals.

Kim Zubek

In summary of last meeting, Health Services is active in many endeavors (HIV/AIDS tabletop; Food for Students initiative; Healthy Communication/relationships tabletop...) These are all supportive of the principles of AWE yet not directly tied to the AWE group as a FIG.

I did not report this last week, but feel it is important enough to pass on: Regarding the 2011 proposed Wellness FIG: Lauren presented the Health Services Basic Skills Initiative at the Health Services Association of California Colleges Conference a few weeks ago. This idea was received with great enthusiasm from all and the President of the organization, Becky Perelli, took the idea to the State-wide meeting of Student Services. Another exciting acknowledgement of our enthusiasm, dedication, and innovative thinking here at Columbia College!

Gary Mendenhall

The Vocational Education Division has invested vocational grant funds to provide academic support for our students.

We do this to not only address the Perkins IV legislated requirement but to also improve student success in our vocational programs.

This semester the Division has implemented a pilot project called House Calls.

When a vocational faculty member is struggling with the math skills of their student they call in the "doc".

Anne Cavagnaro (the doc) is called in to provide "aid" for the students.

VTEA funds are used to pay per hour for this assistance.

Based on all reports, the pilot is very successful.

Vonna Breeze-Martin

ESL enrollment is down from 100 to about 70. We believe this is due to a temporary dip or leveling off of the LE population as well as to the closure of the Tuolumne Family Resource Center and the associated reduction of support services. This decline in enrollment, in another light, could also be seen as a measure of our success, as the GED Preparation in Spanish/English

has had an enthusiastic community reception. Thirty-eight (38) students are enrolled, many former and current ESL students, and many of whom are interested in regular for-credit classes once they pass their GED. An energetic cadre of volunteers is assisting Instructor Pietr Young, both in class and in four outside study groups.

In addition to the GED Prep class, we have reinstated the Advanced ESL (ENGL 606) on campus, and the class is going very well, tailoring the content to the particular needs of the students, most of who are transitioning/have transitioned to regular campus classes and programs.

Curriculum work is in progress, separating the ESL 705 into three separate courses to meet the new CB-21 coding guidelines. The courses are ENGL 705A, 705B and 705C. Also before the Curriculum Committee is the reinstatement of the Preparation for Citizenship course.

Alicia Kolstad

Summer On-Ramp

In an effort to assist students with the transition to college, the Columbia College faculty has assembled a cadre of courses offered in a cohort model. These courses provide students with skills essential for college success. The program will begin four weeks prior to the start date for the Fall 2010 semester. This will allow students to gain necessary skills prior to starting their Fall classes. New students will begin their educational experience with a basic computer instruction component. Next, they will move on to a study skills course along with a library research course and an orientation to college course.

Computer Instruction:

Wednesday and Thursday 8/4/10 and 8/5/10 Buckeye 4

Skills Development Instruction:

Monday –Thursday 8/9/10-8/19/10

Skills Development 690 Study Skills

Craig Johnston

Section

Number 1119

8:30am-9:40am Buckeye 4

An introductory discussion of effective study methods. Topics will include goal setting, time management, learning styles, note-taking, textbook analysis, memory/concentration, and test taking. May be repeated one time.

Library 1

Introduction to Library and Information Resources

Brian Greene

Section Number

1038

10:00am-12:15pm Tamarack Hall

This course is an introduction to the use of electronic and print resources, including developing effective search strategies and evaluating information sources. Emphasis is on library online catalogs, online periodical database, print and electronic reference sources, and Internet resources. Offered for Pass/No Pass grading only.

Guidance 107

Orientation to College

Alicia Kolstad

Section Number

1100

1:00pm-2:10pm Buckeye 4

A course designed to prepare the student to meet the demands of college rigor. Especially beneficial to new students to Columbia College and students returning to college after a long absence, this course addresses policies and practices at Columbia College. Topics covered include academic renewal, grading policy, advanced placement credit, academic and progress probation and dismissal, educational planning, requirements for the associate degree, certificates of achievement and transfer to the four-year university, and other topics related to the use of the programs and services at Columbia College. Such topics include financial aid, tutoring, counseling, special services for students with disabilities, career planning and job placement. Offered for Pass/No Pass grading only.