

AWE Committee

AWE Steering Committee

Minutes

2/27/09

9:00 to 10:30 Cellar

Attendees: Dennis Gervin, Melissa Colon, Susan Mederios, Tom McDonnell, Emily Valentine, Cody Ann Baker, Adrienne Webster, Craig Johnston, Vonna Breeze-Martin, Danielle Pellini, Brian Greene, Ariella Megory, Narae Jun, Sigil Blackwolf, Anne Cavagnaro, Karin Rodts, Gary Mendenhall, Mike Torok, John Leamy, Cindy DuLany

1. Welcome & Introductions – One of the largest groups so far – Thanks for attending
2. Dennis:

AWE Funding Update – Due to the way funds were disbursed from the state we are currently spending last year's BSI allocation. This is good news since it means we have this year's funds in hand to pay for next year's activities.

Unit Planning and AWE – Need to link the AWE needs to the Unit Plans to facilitate funding and resources.

3. Current FIG Reports

Instructional Practices Strand

- Vonna: ESL – going well as of now with 82 students and 7 classes. Approximately 250% of last year's enrollment.
- Meryl: Spring Review – The Spring Review reading was held 2/26/09 with 50 in attendance. A great accomplishment for all who participated this year. Meryl is working with writers for next year's spring review and investigating online publication possibilities.
- Craig: AAC/First Year Experience – The AAC is doing well, with over 706 ½ hour tutoring appointments so far. 18 student workers participating in AAC. First Year Experience will go back to a First Semester Experience in Fall 09. Will be launching an OnRamp component in late summer prior to the Fall 09 school year starting.
- Brian: Summer Support – the Stop-Gap measures are in place for this summer and a proposal for next year will be initiated.
- Melissa: Basic Skills in DE – There is an embedded tutor, Joan Canty with more to be recruited. E-tutoring appointments in AAC. Hoping to have online orientation for students by summer.

Visibility Strand

- Melissa: Visibility for FIGS/Blackboard for MAC3/Video for RA – Be sure to send information on conferences attended and reports for publishing on the AWE website. Promotion of AWE activities is ongoing.

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Staff Development Strand

- Adrienne: Staff Development – Embedded Skills class to be offered in Summer and Fall for Columbia College Staff – others a little later. Reading apprenticeship was attended by Craig in January. Send requests for additional opportunities to Adrienne.

Administrative Support Strand

- Alex: Data Collection – Finished data collection in the FYE control group for English 151 and looking for a Math component. Send any and all requests for data collection to Alex – she would like to help all FIG Leaders create an SLO and assist in assessment through data collection.
- Kathy: SLO – a Basic Skills SLO at the course and program level was developed and distributed and it is up to instructors if they want to use them in their classes.

Student Services Strand

- Susan: Early Alert – This will be an ongoing project to identify students at risk. Need to work on developing student awareness of the purpose of Early Alert. Email access by students continues to be a problem.
– **A NEW FIG IS BORN – STUDENT FOCUS to be led by Brian Greene.**
- Lynn: Online Orientation/XReg – X-Reg is scheduled for August 15th.

4. New and continuing FIG proposals for 09/10 –March will be the time for prioritization of the proposals for funding. A brief overview of new and ongoing FIGs was presented. See attachment for a list of FIG requests received as of 3/2/09. Adrienne will work with FIG leaders who were unable to attend to collect their requests for next year.

ACTION: Send all requests for new and continuing FIGs to Cindy DuLany

5. Adrienne: Planning Calendar Revisions – Timing changed for some items to allow for activities for following year to be approved by the Steering Committee within the deadlines for summer and fall scheduling. Please review, see attachment.
6. Adrienne: April meeting change – Date changed to April 10th from 8:30 – 10AM
7. Adrienne: End of Year Retreat – It has been proposed that the last AWE Steering Committee be held as a retreat including an early dinner during finals week. FIG leaders would provide a short report on FIG accomplishments for the year. The purpose would be to celebrate the year's accomplishments. A straw poll with proposed dates and times will be sent – proposed dates April 27th or April 29th.

Next meeting **April 10 8:30-10:00 AM** Cellar

Submitted by Cindy DuLany