

**FIG Members:**

Present: Anneka Rogers, John Leamy, Kirsti Dyer, Courtney Castle, Melissa Raby, Dennis Gervin, Melissa Colon, Kim Zubek, Craig Johnston, Alicia Kolstad, Susan Medeiros, Adrienne Seegers, Ida Ponder, Karin Rodts, Twyla Olsen, Cheryl Divine-Jonas

**I. Welcome and Introductions**

Guidance 107 classes are starting next Friday, which is specifically targeted for students who have a Vocational Education interest...this class currently has low enrollment. We need help from everyone to get students enrolled in this class.

Introductions were made all around, including Josh Keller – Reporter from The Chronicle of Higher Education.

FIG requests for next fiscal year, 2011/2012

We are to assist the administrative team in setting priorities about these activities.

We need to provide 3 lists

1. What is priority
2. What we would really like to do if we can make it happen
3. What can wait

**II. Budget Update**

BSI structure is needed; we haven't received our allocation this year. Put forward a plan that is somewhat similar to what we did last year. BSI money is to be spent, it is important to spend the money. The administrative team will work on what areas do not fit into BSI funds.

**III. Process for BSI budget for 2011-2012**

Schedules are being built this month; we need a consensus from this group particularly in our activities that have schedule implications, On Ramp and First Semester Experience.

This is the first time we are looking at the budget for next yr as a whole, we will bring it back next month and discuss if this is what we all agreed on.

If you haven't done this before, it is really a model of what we say we do as a college, which is looking ahead, making plans for next year, and thinking of staff time and supplies.

#### **IV. Overview of FIG requests for 2011-2012**

AAC- Request increase for tutors and SI leaders. Last semester over 950 appointments were made and there is more this semester. Tutor program is still in pilot mode. Tutors are sent into classrooms to promote AAC, as well as faculty and AWE's involvement. BSI funding helps us to increase tutors in the AAC. We have 30 students working for us. Students are now seeing AAC as a smart choice, not a last choice. Tutors are being trained by Cody and Karin to help with DSPS students, so that all our tutors feel comfortable with all students.

AWE Newsletter Website - To showcase AWE stars and AWE tutors. Jake will be redesigning the AWE site; Melissa C. will continue to maintain it. Website will include a blog. The AAC has provided a blackboard tutor in the library two days a week and it has been a wonderful asset.

Student Success Technology Support- To increase hours to support faculty, staff and students; more student outreach with videos.

DSPS Awareness- Very successful event last year, we would like to do it again in October; very beneficial for students, and community members; health services is involved. We would like activities in the Rotunda with a tabletop format and activities outside to increase awareness to the community. Raising awareness campus wide is very beneficial; there are a very large number of undiagnosed disabilities.

Embedding Basic Skills in Distance Learning - Not asking for BSI funding

ESL – 40 students enrolled, 120 newsletters went out that helped with enrollment. We would like to work on family literacy child development, which allows us to hire tutors, aids, babysitters to allow parents to study English.

FSE- Learning community that meets twice a week. Collection of classes includes Guidance, English, Math, and SI for math, English workshop. John Leamy is the FIG leader this semester. Alicia runs the guidance class, Lindsey Laney and Roxanne are doing English, and Cody is SI for math. We are asking that we increase replacement book sets from \$5,000.00 to \$8,000.00.

Academic Health and Wellness Fair- Campus wide health and wellness fair that will be interactive with community and campus services. Blanket all of resources that are campus and community resources.

House Calls – Continue to expand mini sessions, so far this has been math, and bringing area experts in classrooms for math and writing skills. This has been funded by VTEA and will continue to be funded through VTEA

On line counseling- Exploration on blackboard module, working on something in-house, not ready to roll out yet.

On Ramp- Jump start program for students to prepare them for the fall semester, taking Guidance 107, wellness component with guest speakers, stress management, and Library 101 class. This is a three-week program that starts June 6.

Side Car – Classes to be taken side by side - e.g., English and Child Dev class. Linking Guidance 100 class with some of our general education in a vocational progression.

Use leadership class as well and FSE alumni to generate student engagement. Find out what kind of activities students want on campus.

Student Testimonials and Instructional videos – On hold until we can get more support; \$400.00 needed.

Student Success workshop - Not asking for any money.

Teaching & Learning request- Staff time to coordinate T & L activities across the campus, and working on a T & L blog, passing around facilitator role.

Textbook Reserve collection – is very successful. Can we track what types of class are being used?

X-Reg – Funded by Student Services.

We will continue Core Retreats.

Early Alert – Fund 11 is paying for maintenance license fee. We are moving ahead with big changes, we will stay with SARS. We need to look at what BSI funds could provide.

GPS – Most money will be for materials that we will be providing to folks around campus to use with students. Students are participating with this FIG.

Student Success Webpage – add Spring Review to website, more assessable to students.

## **V. Prioritize Requests**

### **Priority A**

Admin Support

FSE

ITC Support

Reserve Books

ESL

### **Priority B**

Summer Support

Side Car

Student Success Web Page

### **Priority C**

**Priority A (continued)**

On Ramp

AAC Support

DSPS Tutoring

House Calls

GPS-Academic Integrity

Student Focus

AWE Visibility

Embedding Basic Skills

Wellness Fair

Teaching and Learning

Veterans Services

**VI. Wrap Up**

Adrienne and Cari will work on proposed packet for 2011 -2012 and will come back with a plan on funding.

Next AWE Steering Committee Meeting: 2/11/11 @ 9:00 A.M.

Submitted by: Cari Craven