

AWE Steering Committee

Minutes

1/22/10, Cellar, 9 – 10:30 AM

Attendees: Alicia Kolstad, John Leamy, Vonna Breeze-Martin, Adrienne Seegers, Meryl Soto, Melissa Colon, Gary Mendenhall, Lahna Von Epps, Dennis Gervin, Laureen Campana, Susan Mederios, Craig Johnston, Brian Greene, Lynn Martin

I. Welcome and Introductions

II. Budget update Dennis and Gary

Gary shared that the Steering Committee should consider using only BSI money as the other sources are diminishing. The requests need to be frugal and based on history of funding needs. If we obligate funds for one FIG then we can't spend on other areas.

Dennis presented a snapshot of the accounts as of 1/21/2010. The funds from 05.06 and 06.07 are totally spent with some 07.08 funds left \$7,324 of which will be spent first. The 09.10 allocation has not arrived as of now but we have the 08.09 funds available per the plan - \$96,569. Dennis will send out a budget update at the end of the year.

In answer to the question, "What do you expect for 10.11?" The allocation has dropped to \$90,000, and need to explore the spreading of expenses to other areas of college. Dennis reported that he doesn't see any mid-year cuts (as of now).

Dennis stressed that the Steering Committee still needs to identify the total needs and the Administrators will work to meet need by using BSI funds first.

III. Process for BSI budget for 2010/2011 Adrienne, Dennis, Gary

All proposals should be submitted and the Steering Committee will prioritize at the February meeting. The funding needed should be as close to reality as possible.

IV. Consensus on approval of FIGS that need to be in the Fall 2010 Schedule? YES to both after discussions.

- **First Semester Experience**

The proposal (attached) covers the total 2010.2011 year. Craig will review the request again to be sure the funding requested is realistic. The Math component will be back in the mix for the Fall semester.

- **On Ramp**

The proposal is for the 2 1/2 week times prior to the start of the Fall semester. Computer literacy class will be added to the Library, Guidance, and Skills classes.

It was suggested the proposal be revised to include the funding for the instructors teaching Computer class. A revision to increase to a total of \$1600 will be submitted by Alicia Kolstad.

V. Wrap up and summarize

All FIG requests need to be reviewed and revised as requested and submitted electronically by 2/11/2010 to Adrienne or Cindy. They will be prioritized at the next Steering Committee meeting on 2/19/2010.

If anyone needs a copy contact Cindy and it will be sent to you.

Adrienne presented a brief description of the Basic Skills book with a CD. It should be in the library and online. To go online click on the link www.cccbsi.org.

Next Steering Committee: 2/19/10 Cellar 9:00-10:30